

Candidate Report

At a glance

Candidate details

Candidate full name:	Mr Joe Bloggs
Date of birth:	18/06/1975
Address:	24 Dartmouth Way, Manchester, M39 2WE

Report details

Report on behalf of:	Sample Customer Limited	Total Pages
KYC reference number:	12345678	2
Date check request submitted:	1 st August 2011	
Date report completed:	1 st September 2011	

Check outcome

Check	Status
Enhanced Criminal Record Check	

Important – please read

The information contained within this report is intended for use by the named client as part of a wider candidate assessment during the recruitment process. Recruitment decisions should be based on all the information gleaned from the selection process and not just that included within this report.

Know Your Candidate Ltd collects the data to build candidate reports from a variety of sources that may in turn collect their data from numerous sources. As such it is impractical to verify or warrant the accuracy of the data within this report. By using the Know Your Candidate service you acknowledge your acceptance of these risks.

In detail

Enhanced Criminal Record Check

Enhanced Criminal Record Check – details

Name	Joe Bloggs
Date of birth	18/06/1975
Level of disclosure	Enhanced
Date of issue	1 st September 2011
Disclosure certificate serial number	0073077307
Position applied for relevant to the disclosure application	Care Assistant

NOTE: Due to the potentially sensitive nature of information that may be contained within a disclosure certificate it must be handled and stored in accordance with the CRB's Handling and Storage Policy. It should only be retained for as long as necessary – the CRB recommend 6 months after a recruitment decision has been made.

This supplementary report can be retained indefinitely as it contains no conviction information.